



Auditor Day 2016



Auditor Day 2016

Benvenuto
Regole della Riunione
Agenda

Benvenuto & partecipanti

- Auditor Day 2016
 - AIAD CBMC / EAQG OPMT
 - AIAD
 - ACCREDIA
- Partecipanti:
 - Auditors Autenticati (AA e AEA)
 - OP Assessors
 - Membri CBMC
 - Membri AAB

Continuing Professional Development (CPD)

Con la partecipazione a questo workshop saranno riconosciute **5,5 ore** di Continuing Professional Development (CPD) in accordo ai requisiti IAQG per gli Aerospace **Auditors / OP Assessors**

- 9104-003 paragrafo 8.1 (applicabile sia agli AEA che AA)
- FORM 560 (applicabile agli OP assessor):

Participates in a minimum of **15 hours** of continuing education activities **over 3 (three) years** that addresses one or more of the following subject areas:

- Changes to the applicable aerospace industry standard;
- AQMS auditing methodologies;
- Changes to Aviation Authority Requirements

IAQG Code of Conduct

- Set cellular phones to off or silent mode
- Minimize computer use & be courteous to the presenters
- Start/End on Time
- Follow Published Agenda
- The first time you use an acronym, please state its meaning
- Audio or video recording is not permitted
- Actively participate
- Attack the issue, not the person
- Respect all ideas and comments
- Only one person speaks at a time
- Avoid side meetings & private conversations
- Use the microphone (where available) and identify yourself when speaking
- Do not dominate the discussion

Anti-Trust Reminder

- Participants are not to discuss non-public, company-specific information relating to present or future competition in the marketplace
- Discussion of any of the following company-specific information is improper and is not permitted:
 - Prices (including any element of prices, such as credit terms, rebates or discounts)
 - Company-specific costs (discussion of comparative costs of technological alternatives is permitted)
 - Profits
 - Individual customers
 - Individual competitors
 - Business or strategic plans
 - Research & development
- Each participant is asked to speak-up immediately if these rules are not followed.

Conflict of Interest Reminder

- An interested individual must disclose the existence and nature of any potential conflict of interest to the Leadership Team
 - An interested individual is any individual member of IAQG working groups, or any subsidiary body who has a direct or indirect financial interest in a proposed transaction
 - Financial interest includes:
 - Ownership or investment interest in the entity in which the IAQG has a proposed transaction or arrangement
 - A compensation arrangement with the IAQG or with any entity with which the IAQG has a proposed transaction or arrangement
 - A potential ownership or investment interest in, or compensation arrangement with, any entity with which the IAQG has a proposed transaction or arrangement
- After disclosure of the potential conflict, the interested party will leave the concerned IAQG body

Export Compliance Reminder

- Members of the IAQG include numerous companies engaged in development of aerospace and defense technology
 - All members, and participants in IAQG working groups, must remain mindful of the laws and regulations regarding export/import of those technologies
 - Each member shall:
 - Comply with all relevant export, import, and sanction laws, regulations, orders, and authorizations
 - Items that are restricted by export/import regulations of a member country will not be introduced or accessed
 - All members conduct business that assures that export restricted products and data are not shared
 - Each member is responsible for his/her compliance to their country's export/import laws and regulations
 - Each member in possession of any export/import controlled technical data is responsible for safeguarding and protecting this technical data

Intellectual Property Reminder

- The IAQG is committed to maintaining a fair development process for materials within the scope of the organization
- Member companies participate in working groups to create these materials
- Members are responsible for:
 - Ensuring the IAQG has the freedom to use the deliverables created in working groups
 - Ensuring intellectual property rights will be granted to the IAQG
- Each working group lead and sponsor is responsible for compliance to IAQG Intellectual Protection Policy

Ethics Reminder

- The IAQG values its members, and each member is entitled to be treated with courtesy and respect.
- The IAQG respects the dignity and private life of each of its members
- The IAQG looks for an atmosphere of good communication, involvement, and responsibility
- No form of discrimination or harassment will be tolerated
- Members must uphold the law in all geographic locations where IAQG carries activities
- No form of corrupt practices for the benefit of those in the public or private sector will be tolerated
- Business courtesies, such as gifts and hospitality, given or received from customers, suppliers and partners must not exceed a nominal value and may not influence, or give the appearance of influencing, a decision.

AGENDA

Relatori:

Dario ESPOSITO (DE)	Presidente AIAD-CBMC Leonardo S.p.A. Divisione Aerostrutture
Riccardo BIANCONI (RB)	Responsabile Schema Aerospaziale ACCREDIA
Flavio IZZO (FI)	EAQG 9110 SDR (Sector Document Representative) Leonardo S.p.A. Divisione Velivoli
Antonino CIANCIO (AC)	Plexus Management Systems
Monica MAZZONELLI (MM)	Responsabile Sorveglianza AIAD-CBMC Leonardo S.p.A. Divisione Velivoli
Giuseppe LEONI (GL)	IAQG OASIS Next Gen Project manager
Lorenzo VENDRAME (LV)	Presidente AIAD-AAB GE Avio

AGENDA

Orario	Argomento	Relatore
09.15 ÷ 09.45	Registrazione partecipanti	
09.45 ÷ 10.00	Introduzione & Agenda	DE
10.00 ÷ 10.30	Lo schema ICOP	DE
10.30 ÷ 10.50	Le nuove norme 91XX:2016 – La Transizione	DE
10.50 ÷ 11.30	Le nuove norme 91XX:2016 – Le principali novità	RB
11.30 ÷ 12.00	Le nuove norme 91XX:2016 – Focus sulla 9110:2016	FI
12.00 ÷ 13.00	PRANZO libero	
13.15 ÷ 14.00	Le nuove norme 91XX:2016 - IAQG OPMT sanctioned transition training	AC
14.00 ÷ 14.30	IAQG internet site (9101 forms e Resolution Log)	DE
14.30 ÷ 15.15	Informazioni di ritorno dagli audit di Sorveglianza ACCREDIA / Industria – Best Practices ed esempi	RB / MM
15.15 ÷ 15.45	OASIS Next Generation - Le novità del nuovo database IAQG	GL
15.45 ÷ 16.15	Refresh sul processo di autenticazione / riautenticazione	LV
16.15 ÷ 16.45	Domande & Risposte	Tutti
16.45 ÷ 17.00	Questionario di valutazione del corso	Tutti